

City of Bedford – Minutes

Redevelopment Commission Meeting

October 12th, 2021

Bedford City Hall

City Concourse

4:00 PM

Call to Order: Penny May

The Redevelopment Commission of the City of Bedford, Indiana met for the Regular Meeting on October 12th, 2021, at 4:00 PM at City Concourse, Penny May presided and called the meeting to order.

Roll Call:

Members Present

Mayor Samuel J. Craig

Judy Carlisle (On phone)

Ryan Griffith (On phone)

Penny May

Shea Hooten (On phone)

Members Absent

Melanie Hacker

Reading of the Minutes: - September 13th, 2021-Regular Meeting

- Shea Hooten made the motion to approve the minutes,
- Judy Carlisle seconded the motion,

All votes were in favor of the motion, no one opposed, Motion Passed.

New Business:

1. **Request Approval and Acceptance of Payment for Barnes & Thornburg Invoice No. 2517830 – Legal Services Rendered - \$734.96 – Review of Correspondence Regarding Use of TIF, and Preparation for and Conference Call Regarding Public Safety Project – Mayor Samuel J. Craig, Marsha Pfeiffer**
 - Invoice No. 2517830 from Barnes & Thornburg for Legal Services Rendered - Conference Call and correspondence regarding Public Safety Project and the use of TIF funds-\$734.96.

- Judy Carlisle made the motion to approve,
- Ryan Griffith seconded the motion,
- ***All votes were in favor, No One opposed, Motion Passed, Approved.***

2. Request Approval and Acceptance of Payment for Old National Wealth Management Invoice No. 5012916 - \$1,500.00 – Redevelopment Authority Lease Rental 2017 Sinking Fund – Marsha Pfeiffer

- Annual fee to Old National Wealth Management for Lease Rental 2017 Sinking Fund for the USDA loan (Stonegate building).
- Shea Hooten made the motion to approve,
- Judy Carlisle seconded the motion,
- ***All votes were in favor, No One opposed, Motion Passed, Approved.***

3. Resolution 3-2021 – Authorizing Participation by Commission Members in Meetings by Electronic Means – Mayor Samuel J. Craig, Greg Pittman

**CITY OF BEDFORD REDEVELOPMENT COMMISSION RESOLUTION NO. 3 - 2021
RESOLUTION OF THE CITY OF BEDFORD REDEVELOPMENT COMMISSION
AUTHORIZING PARTICIPATION BY COMMISSION MEMBERS IN MEETINGS BY
ELECTRONIC MEANS**

WHEREAS, Indiana Code § 5-14-1.5-3.5 requires the governing body of a public agency to adopt a written policy establishing the procedures for a member who is not physically present at a meeting of the governing body to participate by electronic means; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Redevelopment Commission for the City of Bedford, Indiana, hereby adopts the following procedures for a member who is not physically present at a meeting of the governing body to participate by electronic means:

Section 1. This policy applies to the Redevelopment Commission and any committee or advisory council appointed directly by the Redevelopment Commission. This policy does not apply when the City of Bedford is subject to a declared local or state public emergency.

Section 2. Subject to the provisions of this policy, a commission member may participate in a commission meeting by any electronic means of communication that:

1. allows all participating members of the commission to simultaneously communicate with each other; and
2. other than an executive session, allows the public to simultaneously attend and observe the meeting.

Section 3. At least a majority of the entire Redevelopment Commission must be physically present at a Redevelopment Commission meeting in which commission members participate by means of electronic communication.

Section 4. The Redevelopment Commission will conduct all of its meetings where commission members will be allowed to participate by electronic means of communication.

Section 5. Not more than 50% of the Redevelopment Commission members may participate by electronic means of communication at the same Redevelopment Commission meeting.

Section 6. A Redevelopment Commission member, who wishes to participate in a commission meeting by electronic means of communication, must notify the Mayor, the Mayor's assistant and/or the mayor's designee in writing at least 48 hours before the date of the Redevelopment Commission meeting. The written notice must contain the reason(s) for participation by electronic means. Once a commission member has given notice of participation by electronic means, the mayor's assistant and/or the mayor's designee will be responsible to set up the electronic means of communication for the Commission member at the Redevelopment Commission meeting requested.

Section 7. A commission member may not participate in more than fifty percent (50%) of the Redevelopment Commission meetings in a calendar year by an electronic means of communication, unless the commission member's participation is due to:

1. *military service,*
2. *illness or other medical condition,*
3. *death of a relative, or*
4. *an emergency involving actual or threatened injury to persons or property.*

Section 8. A commission member may attend two (2) consecutive Redevelopment Commission meetings by electronic communication, but must attend at least one (1) Redevelopment Commission meeting in person between two sets of consecutive meetings which the commission member attends by electronic communication, unless the commission member's absence is due to:

1. *military service,*
2. *illness or other medical condition,*
3. *death of a relative, or*
4. *an emergency involving actual or threatened injury to persons or property.*

Section 9. No commission member may participate by means of electronic communication in a Redevelopment Commission meeting at which the Redevelopment Commission will take final action to:

1. *adopt a budget,*
2. *make a reduction in personnel,*
3. *initiate a referendum,*
4. *impose or increase a fee,*
5. *exercise the Redevelopment Commission's power of eminent domain, or*
6. *establish, raise, or renew a tax.*

Section 10. A commission member who participates by an electronic means of communication shall be considered present for purposes of establishing a quorum and participating in the Redevelopment Commission meeting; and may vote on a matter before the Redevelopment Commission only if the commission member can be seen and heard.

Section 11. All votes taken during a Redevelopment Commission meeting at which at least one commission member participates by an electronic means of communication must be taken by roll call vote.

Section 12. The minutes of a Redevelopment Commission meeting at which any commission member participates by electronic means of communication must:

1. Identify each commission member who:

- a. *was physically present at the meeting,*
- b. *participated in the meeting by electronic means of communication, and*
- c. *was absent.*

2. Identify the electronic means of communication by which:

- a. *commission members participated in the meeting, and*
- b. *members of the public attended and observed the meeting.*

- *Judy Carlisle made the motion to table,*
- *Ryan Griffith seconded the motion,*
- ***All votes were in favor, No One opposed, Resolution 3-2021, Tabled***

4. Discussion

- *No Discussion*

Adjourn

- *Judy Carlisle made the motion to approve,*
- *Ryan Griffith seconded the motion,*
- ***All votes were in favor, No One opposed, Motion Passed, Meeting Adjourned***

The Redevelopment Commission 2021

- *Samuel J. Craig, Mayor* _____
- *Penny May, President* _____
- *Judy Carlisle, Vice-President* _____
- *Ryan Griffith, Secretary* _____
- *Shea Hooten, Member* _____
- *Melanie Hacker, Member* _____

Attest: Ryan Griffith
Secretary, Redevelopment Commission _____